



HILLINGDON
LONDON



Corporate Services and Partnerships Policy Overview Committee

Councillors on the Committee

Richard Lewis (Chairman)
Michael White (Vice-Chairman)
Beulah East, Labour Lead
Lynne Allen
Neil Fyfe
Raymond Graham
Richard Mills
Carol Melvin

Date: TUESDAY, 18 SEPTEMBER
2012

Time: 7.30 PM

Venue: COMMITTEE ROOM 3 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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further information.**

Published: 10 September 2012

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This Agenda is available online at:

<http://modgov.hillingdon.gov.uk/ieListDocuments.aspx?CId=243&MId=1403&Ver=4>

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About this Committee

This Policy Overview Committee (POC) will undertake reviews in the areas covered by the Deputy Chief Executive's Office and Finance and Resources Directorate and can establish a working party (with another POC if desired) to undertake reviews if, for example, a topic is cross-cutting.

This Policy Overview Committee will consider performance reports and comment on budget and service plan proposals for the Deputy Chief Executive's Office and Finance and Resources Directorate.

The Cabinet Forward Plan is a standing item on the Committee's agenda.

The Committee will not consider call-ins of Executive decisions or investigate individual complaints about the Council's services.

Terms of Reference

The Constitution defines the terms of reference for Policy Overview Committees as:

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within their remit (before they are taken by the Cabinet);

Policy Overview Committees will not investigate individual complaints.

This Committee performs the Policy Overview role in relation to the following services:

1. human resources and personnel service;
2. e-Government and ICT;
3. democratic services;
4. legal services;
5. the Council's property portfolio, including property and asset acquisition and disposal, and capital programme;
6. corporate finance, including:
 - a. development of a medium term budget strategy;
 - b. scrutiny of the Council's management of its resources;
 - c. reviewing the operation of the Council's financial rules making proposals to the Cabinet and/or Council for their development
7. the Council's overall performance and corporate improvement work particularly in relation to the Comprehensive Performance Assessment and Corporate Assessment;
8. economic development and single regeneration budget;

9. the Local Strategic Partnership and Community Strategy;
10. Local Area Agreement;
11. community partnerships and the Council's voluntary sector strategy;
12. corporate aspects of diversity & equalities policy;
13. Best Value;
14. any other cross-cutting portfolios that might be created and any functions not included within the remit of the other Policy Overview Committees.

Agenda

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes of Meeting held on 24 July 2012 (**Pages 1-4**)
- 4 Exclusion of Press and Public
To confirm the items of business marked Part I will be considered in public and that the items marked Part II will be considered in private.
- 5 First Major Review - Community Cohesion (**Pages 5-16**)
- 6 Work Programme 2012/13 (**Pages 17-20**)
- 7 Forward Plan (**Pages 21-28**)

Minutes

**Corporate Services and Partnerships Policy
Overview Committee
Tuesday, 24 July 2012
Meeting held at Committee Room 5 - Civic Centre,
High Street, Uxbridge UB8 1UW**



	<p>Members Present: Councillors Richard Lewis (Chairman), Timothy Barker, Lindsay Bliss, Beulah East, Neil Fyfe, Carol Melvin, Richard Mills and Michael White.</p> <p>Apologies: Councillors Lynne Allen (Councillor Lindsay Bliss substituting) and Raymond Graham (Councillor Timothy Barker substituting)</p> <p>Officers: Kevin Byrne (Head of Policy, Performance and Partnerships), Fiona Gibb (Council's Stronger Communities Officer), Gemma McNamara (Group Finance Manager – Central Services) and Khalid Ahmed (Democratic Services Manager).</p>		
7.	<p>MINUTES OF THE MEETING HELD ON 13 JUNE 2012</p> <p>Agreed as an accurate record.</p>		
8.	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>It was agreed that all items of business would be considered in public.</p>		
9.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 75%; padding: 5px;"> <p>BUDGET PLANNING REPORT FOR CENTRAL SERVICES 2013/14</p> <p>The Group Finance Manager for Central Services introduced the report and informed Members that the report set out the main financial issues which faced Central Services Group and the work being undertaken to responds to those issues.</p> <p>Reference was made to the following uncertainties within the budget for next year:</p> <ul style="list-style-type: none"> • The responsibility of public health being transferred to local government in April 2013; • The abolishing of Council Tax benefit from April 2013 which was to be replaced with a new local support scheme with an immediate 10% cut in funding; • The reform of education funding was in progress and due to be implemented from April 2013 and • The business rates retention scheme which would reform the allocation of local government funding </td> <td style="width: 25%; padding: 5px; vertical-align: top;"> <p>Action By:</p> </td> </tr> </table>	<p>BUDGET PLANNING REPORT FOR CENTRAL SERVICES 2013/14</p> <p>The Group Finance Manager for Central Services introduced the report and informed Members that the report set out the main financial issues which faced Central Services Group and the work being undertaken to responds to those issues.</p> <p>Reference was made to the following uncertainties within the budget for next year:</p> <ul style="list-style-type: none"> • The responsibility of public health being transferred to local government in April 2013; • The abolishing of Council Tax benefit from April 2013 which was to be replaced with a new local support scheme with an immediate 10% cut in funding; • The reform of education funding was in progress and due to be implemented from April 2013 and • The business rates retention scheme which would reform the allocation of local government funding 	<p>Action By:</p>
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	<p>Members were informed that Central Services had been given a savings target for 2012/13 of £1.781m and of that £1.603m had been banked with the remaining £178k on track to being delivered. For 2013/14, Central Services would have a target of £586,000 of savings.</p> <p>RESOLVED –</p> <p>1. That the development of the financial planning process undertaken to date together with the responses to the issues being developed by the Group be noted.</p>	
<p>10.</p>	<p>COMMUNITY COHESION WITHIN HILLINGDON – FIRST MAJOR REVIEW</p> <p>Members were provided with a briefing paper and introductory presentation from the Council's Stronger Communities Officer on the policy context and national picture on Community Cohesion within Hillingdon. She set out some of the challenges (risk factors) and positive factors that impact on cohesion within all communities, as a model for discussion.</p> <p>Challenges (Risk Factors) included:</p> <ul style="list-style-type: none"> • Rapidly changing demographics and diversity within localities. • The perception of the fairness of allocation of resources and provision of services to meet the needs of the whole community. • Socio-economic pressures on individuals, families and localities. • Inequality of opportunity for individuals to achieve in education and employment. • Perceptions of crime and anti social behaviour within communities. • The influence of extremist groups within communities that can promote tensions and influence individual's perceptions of fairness and inequalities in communities. <p>Positive factors which could build and strengthen community cohesion included:</p> <ul style="list-style-type: none"> • Knowing and understanding what comprised the Borough's community and what their needs and concerns were. • Positive engagement through social, sport and cultural activities. • Ensuring local people had a voice and a say in how services were delivered. • Ensuring fair access to services. • Open and transparent decision-making. 	

	<p>Members requested that suggested witnesses included an officer from Corporate Communications, to enable the review to assess how the Council's Proud campaign was promoting community cohesion through the provision of information to residents about the Council's services. Also to invite officers from Adult Education, libraries and sports and leisure centres to examine how the Council was enabling local residents to be more actively involved in their communities.</p> <p>Carole Jones, Chair of Strong and Active and Head Teacher to explore outcomes in schools and also to invite members of the Women in the community network to provide a community perspective.</p> <p>Members also agreed that it would be useful to Look at how the Council was gaining feedback on Community Cohesion risk factors / positive factors through feedback from residents such as in the Residents' survey.</p> <p>RESOLVED –</p> <ol style="list-style-type: none"> 1. That officers, in consultation with the Chairman of the Committee, be asked to draft a scoping report based on the discussion which took place at the meeting. 2. That officers be given the authority to invite relevant witnesses to the next meeting of the Committee to help with the review. 	<p>Khalid Ahmed / Fiona Gibbs</p> <p>Khalid Ahmed / Fiona Gibbs</p>
11.	<p>WORK PROGRAMME</p> <p>Noted.</p>	
12.	<p>CABINET FORWARD PLAN</p> <p>Noted.</p>	
	<p>Meeting commenced at 7.30pm and closed at 8.30pm Next meeting: 18 September 2012 at 7.30pm</p>	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Khalid Ahmed on 01895 250833. These minutes are circulated to Councillors, Officers, the Press and Members of the Public.

MAJOR REVIEW – COMMUNITY COHESION

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

To consider a draft scoping report in respect of the review into Community Cohesion which the Committee agreed to undertake at its last meeting.

The Council's Stronger Communities Officer and the Chair of the Strong and Active Communities Partnership will be in attendance to provide Members with the background to community Cohesion in Hillingdon.

OPTIONS OPEN TO THE COMMITTEE

1. Question the witnesses.
2. To consider the draft scoping report (appendix 1) and to make amendments if necessary
3. To make a note of possible recommendations for the review

INFORMATION

1. At the last meeting of the Committee held on 24 July 2012 Members were provided with a presentation and a report which provided the background to Community Cohesion in the Borough.
2. After a presentation from officers the Committee agreed that the aim of the review should be around examining how Council services are working in order to mitigate against the potential risk factors that can impact upon community cohesion. Particular emphasis would be around building upon the many positives Borough that underpin resilience in communities within the Borough. To reflect the discussion a draft scoping report has been produced for Members to discuss.

Witness

3. For this meeting the Committee will be provided with information from the Council's Stronger Communities Officer and the Chair of the Strong and Active Communities Partnership, Carole Jones who will provide the Committee with details on the positive contributions to community cohesion which are taking place and which underpin the resilience within communities.

Background

4. In April 2009 the Strong and Active Communities Partnership was established as a theme group of the Local Strategic Partnership. It was responsible for developing and monitoring actions to deliver the key priorities within the Sustainable Community Strategy around strong and active communities.
5. Main aims of the partnership are:
 - Building stronger communities;
 - Delivering through community partnerships with an emphasis on building relationships and working with young people, schools and communities; and
 - Strengthening communities and promoting models of good practice as well as ways of working
6. For Members information, some of outcomes and achievements to date include:
 - Implemented community tensions monitoring process with monthly assessment meetings
 - Developed an intelligence/ information tool to better understand community cohesion issues in the borough and support development of local response – not only mapping the risk factors but also the positive factors that counter the risks. The department for Communities and Local Government citing this as a model of good practice and seen as leading the way in use of intelligence/ information in assessing community cohesion factors.
 - Implementing targeted area action plan response based upon intelligence and local community cohesion / tensions assessment.
 - Working with schools to develop models of best practice on community cohesion: established the Hillingdon Schools Community Cohesion Partnership - a local Head Teacher, who is also chairs the Strong and Active Communities Partnership took part in the National College of School Leadership community cohesion advocates project developing national best practice on the duty for schools (selected as one of 9 nationally as exemplars of best practice)
 - Working with faith communities and BAME communities: enabling communities to work together to identify common issues and shared experiences to inform and improve access to local services.
 - Supporting Hillingdon Inter Faith Network to develop a programme of activities that promotes greater understanding and community cohesion including: Faith leader breakfast meetings, London Week of Peace events, Youth Inter Faith activities in partnership with schools (Hillingdon Inter faith network identified nationally as delivering models of best practice in inter faith working – and particularly the unique relationship in partnership

working between the community and the local authority and in the work with schools)

- Government Office for London recognised some exemplars of best practice and approaches being delivered in the borough which led to delivering a presentation at a European conference in Sweden on immigration and integration.

7. Members will be provided with more detail at the meeting.

PAPERS WITH THE REPORT

Scoping Report (Appendix 1)

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HILLINGDON

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Corporate Services & Partnerships Policy Overview Committee Review Scoping Report 2012/13

OBJECTIVE

Community Cohesion

Aim of review

The review aims to examine how Council services are working in order to mitigate against the potential risk factors that can impact upon community cohesion and build upon the positives that underpin resilience in communities. The review will include a particular focus in relation to perception of fairness, transparency and equality of access.

Terms of Reference

- To learn about community cohesion in Hillingdon
- To understand the risk factors that undermine community cohesion
- To assess the effectiveness of the positive work undertaken to promote community cohesion in Hillingdon.
- To identify whether there are any particular issues or challenges that undermine community cohesion in Hillingdon.
- To identify any measures that would address any issues identified above and would promote community cohesion in Hillingdon.

Background

What is community cohesion?

DRAFT APPENDIX 1

Community cohesion is about a creating a sense of belonging, valuing diversity, tackling inequalities and promoting interaction to develop positive relationships within a community.

The Institute of Community Cohesion uses the definition:

“community cohesion is widely used to describe a state of harmony or tolerance between people from different backgrounds living within a community. Linked to the concept of social capital and the idea that if we know our neighbours and contribute to community activity then we are more likely to look out for each other, increase cohesion and minimise cost of dependency on institutional care”

In addition community cohesion is about relationships within communities, and about addressing differences between people, that may sometimes cause division, misunderstanding or tensions that, in turn, affect the way that communities interact with one another and see themselves. This is not exclusive to ethnic or faith groups but can also include, for example, the perceptions of young people and anti-social behaviour or socio-economic differences and how they can influence social interactions and involvement in community life.

Reasons for the review

The impact of the economic downturn has inevitably placed a strain on families and communities as resources are reduced and opportunities for employment and prosperity reduced. Adhered to this are the austerity measures which the public sector has been subject to, which will have had some impact on the delivery of services, possibly to the most vulnerable in the Borough.

Threats from extremism and terrorism are still real and can cause conflict, tensions, prejudice and misunderstanding within communities, particularly in these difficult times

Hillingdon has become more diverse with many areas seeing the proportion of white and ethnic minority communities more evenly spread. At the same time the Borough is experiencing increases in the number of young people and a growing older population.

The Council’s approach, therefore, has been to understand what our community cohesion challenges are in Hillingdon and where in the Borough, risks to community cohesion are greatest. The review could explore this.

Supporting the Cabinet & Council’s policies and objectives

This review will support the work of the Council as part of its Equality Duties to ensure promotion of good relations.

DRAFT
APPENDIX 1

To deliver upon the objectives of the Sustainable Community Strategy with partners.

To deliver excellent services to our residents and achieve our aim of putting residents first.

INFORMATION AND ANALYSIS

Key Issues

For purposes of the review it is important to recognise where the positive contributions to community cohesion are taking place and promote greater opportunities for building on those positives and underpin the resilience within communities. Improving our knowledge of what works and what helps will reduce the risk.

Such as:

- Strong local leadership (political, community etc)
- Strong communication activity/strategy to engage with local communities
- Visible local initiatives
- Developing a local sense of civic pride
- Uniting local people on issues affecting the borough
- Strong partnership approach to local solutions
- Capacity building and sustainable approach to community engagement and community development which is inclusive and embraces the diversity of the borough

Positive outcomes in terms of community cohesion can influence and make an impact upon:

Increased sense of belonging
Increased participation in community activity
Increased satisfaction with services
Increased participation in sports, leisure and cultural activities
Reduced community tension
Increased community interaction
Reduced health inequalities
Increased aspirations
Reduced isolation
Increased health and well-being
Reduction in crime
Pride of place
Reduction in fear of crime
Increased educational attainment

Remit - who / what is this review covering?

Corporate Services & Partnerships Policy Overview Committee – 18
September 2012

DRAFT APPENDIX 1

Stronger Communities – Policy, Performance and Partnerships – Central Services
Adult education
Libraries
Schools
Sports and leisure services

Connected work (recently completed, planned or ongoing)

The review will be provided with details of some of the positive work which is being undertaken in Hillingdon which includes:

- Hillingdon Improvement Programme work streams in relation to Civic Pride and the borough's Heritage
- Supporting local groups:
 - Voluntary sector support including core grants
 - Support for the Hillingdon Inter Faith Network.
 - Women in the Community Network
- Local Community Engagement including through Health Promotion
- Community engagement, Pride of Place and Town centres programmes
- Work with schools and the development of the Schools Community Cohesion Partnership.
- Libraries – community engagement activities
- Sport and Leisure programmes
- Adult Education – community adult learning and ESOL provisions
- Customer Engagement activities

Key information required

How residents perceive the provision of Council services and how accessible those services are?

How does the Council work with residents to promote a sense of pride and belonging, promotes equality of opportunity and sense of community?

How does the Council run services so that it can counter risks and potential tensions and perceived inequalities?

How enabling residents to become actively involved and engaged with Council services can improve residents' perception and satisfaction levels and promote sense of fairness, equal treatment and sense of pride in the Borough.

What are services doing?

How are Council services measuring residents' feedback and perceptions?

How are Council services engaging different groups and demographics within our local areas?

**DRAFT
APPENDIX 1**

How are Council services promoting involvement and participation?

EVIDENCE & ENQUIRY

Witnesses

Stronger Communities Officer and related community projects: HIFN , Women in the Community
Chair of Strong and Active Communities Partnership
Schools representation
Adult Education
Library services
Sports and Leisure services

Intelligence

The Government has recently published its integration strategy: *“Creating the conditions for integration”*

This strategy outlines the Government’s aim in promoting an integrated society, where everyone can play a full part in local and national life. Where people from different backgrounds treat each other with respect and contribute together. : *“integration is achieved when neighbourhoods, families and individuals come together on issues which matter to them”*

The strategy has outlined the key factors for integration as:

Common Ground : a clear sense of shared aspirations and values which focus on what we have in common rather than our difference.

Responsibility: a strong sense of our mutual commitments and obligations, which bring personal and social responsibility

Social mobility: people able to realise their potential to get on in life

Participation and empowerment: people of all backgrounds have the opportunities to take part, be heard and take decisions in local and national life

Tackling intolerance and extremism: a robust response to threats, whether discrimination, extremism or disorder that deepen division and increase tensions.

The Government highlight the link between community cohesion and integration, but issues relating to inequality and individuals experience are also important in enabling positive interaction and relationships in communities.

DRAFT APPENDIX 1

Resident's survey
CACI
Census
Government policy and strategies
ICoCo
Other research and analysis of community cohesion, social capital, integration and building stronger communities

Consultation and Communications

None at this stage

Lines of enquiry

TBC

LOGISTICS

Proposed timeframe & milestones

Meeting Date *	Action	Purpose / Outcome
18 September 2012	Agree Scoping Report Witness Session 1	Information and analysis Council's Stronger Communities Officer Carole Jones, Chair of Strong and Active Communities Partnership and Head Teacher
16 October 2012	Witness Session 2	Council representatives and Community representatives (i.e Women's Groups, Duncan Struthers as the Chair of Hillingdon Inter Faith Network)
13 November 2012	Draft Final Report	Proposals – agree recommendations and final draft report

** Specific meetings can be shortened or extended to suit the review topic and needs of the Committee*

Risk assessment

Corporate Services & Partnerships Policy Overview Committee – 18 September 2012

DRAFT
APPENDIX 1

Failure to secure witnesses to provide evidence and advice to the Committee will impact on the thoroughness and completeness of the review.

This is an extensive area and the Committee may not be able to cover all the issues that they wish to examine within the time available.

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Agenda Item 6

WORK PROGRAMME 2012/13

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

All meetings to start at 7.30pm

Meetings	Room
13 June 2012	CR 5
24 July 2011	CR 5
18 September 2012	CR 3
16 October 2012	CR 5
13 November 2012	CR 6
15 January 2013	tbc
26 February 2013	tbc
28 March 2013	tbc
30 April 2013	tbc

Corporate Services & Partnerships Policy Overview Committee

2012/13 DRAFT Work Programme

Meeting Date	Item
13 June 2012	Corporate Services & Partnerships Policy Overview Committee Review Topics 2012/13
	Work programme for 2012/13
	Cabinet Forward Plan

24 July 2012	Budget Planning Report for Central Services
	First Major Review in 2012/13 - Scoping Report
	Work Programme
	Cabinet Forward Plan

18 September 2012	First Major Review in 2012/13 - Community Cohesion
	Witness Session 1
	Cabinet Forward Plan
	Work Programme

16 October 2012	First Major Review in 2012/13 – First Review
	Witness Session 2
	Cabinet Forward Plan
	Work Programme

13 November 2012	First Major Review in 2012/13 – First Review
	Draft Final Report
	Cabinet Forward Plan
	Work Programme

15 January 2013	Budget Proposals Report for Central Services 2013/14
	Voluntary Sector Core Grants 2013/14
	Second Major Review in 2012/13 – Scoping Report
	Cabinet Forward Plan
	Work Programme

26 February 2013	Second Major Review in 2012/113 – Witness Session 1
	Cabinet Forward Plan
	Work Programme

28 March 2013	Second Major Review in 2012/13 – Witness Session 2
	Cabinet Forward Plan
	Work Programme

30 April 2013	Second Major Review in 2012/13 – Draft Final Report
	Cabinet Forward Plan
	Work Programme

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Cabinet Forward Plan

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

The Committee is required to consider the Forward Plan and provide Cabinet with any comments it wishes to make before the decision is taken.

OPTIONS OPEN TO THE COMMITTEE

1. Decide to comment on any items coming before Cabinet
2. Decide not to comment on any items coming before Cabinet

INFORMATION

1. The Forward Plan is updated on the 15th of each month. An edited version to include only items relevant to the Committee's remit is attached below. The full version can be found on the front page of the 'Members' Desk' under 'Useful Links'.

SUGGESTED COMMITTEE ACTIVITY

1. Members decide whether to examine any of the reports listed on the Forward Plan at a future meeting.

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The Cabinet Forward Plan

Period of Plan: September 2012 to December 2012

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
Cabinet - 27 September 2012									
810	Re-marketing of Honeycroft Hill Site	Cabinet will be asked to make the necessary decisions regarding this site, a former day centre.	Uxbridge North		Cllr Jonathan Bianco	PEECS - Marcia Gillings			NEW
812	Disposal of 6 Church Road, Cowley, UB8	This report will seek Cabinet approval on the disposal of 6 Church Road, Cowley in Uxbridge.	Uxbridge South		Cllr Jonathan Bianco	PEECS - Marcia Gillings			NEW
813	Refurbishment and conversion of the Hillingdon Learning and Development Centre and construction of a new Wren Centre adjacent	Cabinet's authority will be sought to convert and refurbish the Hillingdon Learning and Development Centre at Queens Walk, Ruislip, into a resource centre for social care, health and housing service users. Authorisation will also be sought for the construction of a new Wren Centre adjacent to it.	South Ruislip		Cllr Jonathan Bianco	PEECS - Marcia Gillings			NEW
816	Ruislip Lido Enhancement Programme	Cabinet will be given an update on the enhancement programme for the Ruislip Lido and be asked to make any necessary procurement decisions in order to progress it.	West Ruislip / Northwood		Cllr Jonathan Bianco	PEECS - Mohamed Bhimani			NEW

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
783	Mobile Solutions	Cabinet will be asked to award a contract for mobile solutions (mobile phones and mobile data) for 3 years with an optional 1 year extension, subject to Cabinet Member approval.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Steve Palmer	Corporate consultees		
800	Tender for the removal of graffiti	Cabinet will receive a report in respect of the procurement of services to remove graffiti / fly-posting in the Borough, which are up for renewal.	All		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Nigel Dicker	Corporate consultees		
783	Review of Civic Centre Mail and Printing Services	The report propose to Cabinet a requirement for the Council to integrate postal services across the Borough into one contract and combine with Printing services in order to achieve efficiencies and implement new ways of working.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Janice Abbs	Corporate teams and other internal and external stakeholders.		
791	Scout Hut and Land at Shakespeare Avenue, Hayes	This report seeks Cabinet approval to declare the property and site surplus and proceed with the submission of a residential planning application on the land rear to the Scout Hut	Barnhill		Cllr Jonathan Bianco	PEECS - Richard Carden			
796	7 Breakspear Road North, Harefield	This report seeks Cabinet approval to accept an offer for the site.	Harefield		Cllr Jonathan Bianco	PEECS - Marcia Gillings			
767	Review of the Litter Enforcement Pilot Scheme	Cabinet will receive a report which reviews the outcomes of the Council's recent litter enforcement pilot scheme and be asked to consider procurement options for continuing this activity.	All, primarily Uxbridge & Hayes Wards		Cllr Jonathan Bianco	PEECS - Nigel Dicker			

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	PEECS - Michael Patterson			

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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
Cabinet - 25 October 2012									
806	Award of contracts for web filtering and Single Sign services for HGFL	Cabinet will consider the award of a contract for Internet Filtering and Single Sign On Services for Hillingdon Grid For Learning.	N/A		Cllr Jonathan Bianco and Cllr Scott Seaman-Digby	PEECS - Steve Palmer			NEW
762	Extension of Banking Services Contract	The Council signed a 3 year contract with HSBC Bank Plc effective from 1 April 2010, with an option to extend for a further 2 years. This report to Cabinet will review that option.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	CS - Annette Reeves			
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			

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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
Cabinet - 22 November 2012									
805	Revenue Services Contract Extension	Cabinet will be asked to approve the aggregation and extension of the contract with Liberata plc	N/A		Cllr Jonathan Bianco	CS - Rob Smith			NEW
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			

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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
Cabinet - 20 December 2012									
801a	The Council's Budget - Medium Term Financial Forecast 2013/14 - 2016/17 BUDGET & POLICY FRAMEWORK	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2013/14 for consultation, along with indicative projections for the following three years.	All	21-Feb-13	Cllr Jonathan Bianco	CS- Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers		NEW
802	Financial Support to Voluntary Organisations	The report to Cabinet will make recommendations on the level of financial support to voluntary organisations for the 2013/14 financial year.	All		Councillor Douglas Mills	CS - Nigel Cramb	Corporate Services & Partnerships POC		NEW
815	Localisation of Council Tax Support	In accordance with Local Government Finance legislation, Cabinet gave its approval in July to consult on a localised scheme to replace Council Tax benefit. Cabinet will consider the responses from the consultation and then recommend to Council a scheme for operation within the Borough.	All	17-Jan-13	Cllr Jonathan Bianco	CS - Paul Whaymand			NEW
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	PEECS - Gregory Morrison			
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			